



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

PERFORMANCE MONITORING COMMITTEE OUTCOMES

Report of the Chair of the
Performance Monitoring Committee

Agenda No:

Date: 20 February 2009

Purpose of Report:

To report to Members on the business and actions of the Performance Monitoring Committee meeting of 23 January 2009.

CONTACT OFFICER

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1. BACKGROUND

As part of the revised Governance arrangements the Authority have delegated key responsibilities for Performance Monitoring to the Performance Monitoring Committee. As part of those delegated responsibilities, the Chair of the Performance Monitoring Committee and the Management lead report to the Authority on its business and actions.

2. REPORT

- 2.1 Due to unexpected changes of availability, the Performance Monitoring Committee meeting scheduled for 23 January 2009 was not quorate. However, those Members present did meet to discuss the report which was to be presented and the notes from that discussion are attached to this report at Appendix B.
- 2.2 The Committee discussed a report updating on how the Nottinghamshire and City of Nottingham Fire Authority performed in Quarter 2 2008/09, against its national indicators (NIs) and best value performance indicators (BVPIs). The report outlined the aggregated targets at Service level and depicted how the organisation is performing against its statutory indicators. Performance compared to targets was demonstrated, as well as performance compared to the previous year and the previous two years. This allows for an overall snapshot of how the organisation is performing in specific areas. All BVPIs require an appropriate commentary from the manager responsible. These responses detail what actions are being taken and if there are any significant issues which need to be considered in relation to the overall totals.
- 2.2 A number of high performing areas were highlighted to the Committee, these included:
- NI33a – Deliberate Primary Fires;
 - NI49i – Primary Fires;
 - NI49iii – Non-Fatal Casualties;
 - BVPI 142iii – Accidental Dwelling Fires;
 - BVPI 207 – Fires in Non Domestic Premises.
- 2.3 Additionally, there were a number of areas where performance is currently below target and the Committee were updated on strategies to be put in place to address these issues. The areas concerned relate to:
- BVPI 2b – Quality of Race Equality Scheme;
 - BVPI 11i – Top 5% of Earners that are Women;
 - BVPI 11ii – Top 5% of Earners from Ethnic Minority Communities;
 - BVPI 11iii – Top 5% of Earners with a Disability.
- 2.4 The report on the performance in Quarter 2 will be re-presented to the Committee at its next meeting in April 2009, along with the figures for Quarter 3.

3. FINANCIAL IMPLICATIONS

All financial implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All human resources and learning and development implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

5. EQUALITY IMPACT ASSESSMENT

An equality impact assessment has been undertaken and concludes that there are no implications arising from this report. The equality impact assessment is attached as Appendix A to this report.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising from this report.

8. RISK MANAGEMENT IMPLICATIONS

The monitoring of performance will be an essential part of the Service's development. The Comprehensive Performance Assessment and associated audit processes will continue to scrutinise the Service's overall performance. Failure to act on poor performance could lead to intervention.

9. RECOMMENDATIONS

That Members note the contents of this report and the business undertaken by the Performance Monitoring Committee.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Malcolm Wood
CHAIR OF PERFORMANCE MONITORING COMMITTEE

Initial Equality Impact Assessment Questionnaire

This questionnaire will enable you to decide whether or not the new or proposed policy or service needs to go through a full Equality Impact Assessment.

Title of policy or service		Performance Monitoring Committee Outcomes				
Name of Employee completing assessment: DCFO Andrew Beale			Department and Section: Strategic Management Suite			
1. State the purpose and aims of the policy or service. To report to Members the business and actions of the Performance Monitoring Committee meeting of 23 January 2009.						
2. Who is responsible for implementing it? Deputy Chief Fire Officer (Head of Corporate Services and Human Resources)						
3. Who is likely to be disproportionately affected by the proposal? People from which of the equality strands? (please tick)						
Age	Disability	Family Status	Gender	Race	Sexual Orientation	Religion or Belief
4. If no boxes are ticked – there is no need to continue the EIA						

**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

PERFORMANCE MONITORING

NOTES

of an informal meeting held on **23 JANUARY 2009** Fire and Rescue Services Headquarters, Bestwood Lodge, Arnold, Nottingham, from 10.05 am to 11.20 am

In attendance

- Councillor M Wood
- ^ Councillor J Hemsall
- Councillor P Henshaw
- ^ Councillor J O’Riordan
- ^ Councillor T Spencer

Members absent are marked ^

1 QUORUM

The scheduled meeting of the Performance Monitoring Committee was unable to proceed as a quorum of members was not present. An informal discussion took place, it being noted that no decisions could be taken.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Hemsall, O’Riordan and Spencer.

3 DECLARATIONS OF INTERESTS

No declarations of interests were made.

4 MINUTES

The minutes of the last meeting of the Performance Monitoring Committee held on 5 December 2008, copies of which had been circulated, were noted and would be submitted to the next meeting of that committee for confirmation.

5 PERFORMANCE UPDATE – QUARTER 2 – 2008-09

Members discussed the report of the Chief Fire Officer, copies of which had been circulated, and commented that it would be preferable to have the dates for future

meetings of the Performance Monitoring Committee adjusted so that they synchronised with the quarterly updates.

Councillor Wood highlighted the importance of setting priorities for the self assessment and peer review in preparation for the Comprehensive Area Assessment. The Deputy Chief Fire Officer offered to present the data gathered on family group comparisons at the next meeting of the Performance Monitoring Committee.

Members discussed the installation of smoke alarms and the Deputy Chief Fire Officer explained that the use of intelligence targeting for hard to reach groups was proving effective. Members considered that there may be an opportunity for Nottingham City Homes to install smoke alarms in line with the Decent Homes Standard and under an obligation as partners to the Local Area Agreement. There could also be an opportunity to share good practice by informing other authorities of this.

Following this discussion, a presentation by Human Resources (HR) on sickness absence monitoring was delivered. Members expressed their appreciation for this informative presentation and agreed it would be useful for HR to be represented at the next meeting of the Performance Monitoring Committee.

FOR NOTING